YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	Karnatak Law Society's Institute of Management Education and Research
• Name of the Head of the institution	Dr. Arif Shaikh
• Designation	Director
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	08312405511
• Alternate phone No.	08312405512
• Mobile No. (Principal)	9916044352
• Registered e-mail ID (Principal)	director@klsimer.edu
• Address	Sy. No 77, Vadagaon Road, Adarsh Nagar, Hindwadi
• City/Town	Belagavi
• State/UT	Karnataka
• Pin Code	590011
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	09/12/2019
• Type of Institution	Co-education
• Location	Urban
• Financial Status	Self-financing
• Name of the IQAC Co-ordinator/Director	Dr. Shailaja Hiremath
• Phone No.	08312405511
• Mobile No:	9448866397
• IQAC e-mail ID	iqac@klsimer.edu
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.klsimer.edu/aqar_2021_2022.php
4.Was the Academic Calendar prepared for that year?	Yes
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.klsimer.edu/calender-of-events.php

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	A	3.24	2016	10/07/2016	31/12/2025

6.Date of Establishment of IQAC	04/07/2014

7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
00	00	00	Nil	00

8.Provide details regarding the composition of the IQAC:

• Upload the latest notification regarding the composition of the IQAC by the HEI	**View File**
9.No. of IQAC meetings held during the year	4
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No

11.Significant contributions made by IQAC during the current year (maximum five bullets)

Initiated the revision of the MBA Program Structure (Autonomous) and made suggestions for the implementation of NEP 2020

Preparation towards AQAR 2022-23

Regular follow up on academic and administrative activities through regular meetings with faculty members

IQAC organized an Orientation Workshop for faculty members and staff to understand NAAC guidelines on Annual Quality Assurance Report 2022 on 27th August 2022.

IQAC encouraged faculty members to work on stakeholder connect through MoUs. IMER signed two MoUs; with Green Saviours an NGO working on environmental cause and with Aqua Alloys Private Limited, Shinoli, Maharashtra.

Three FDPs were conducted through Research Center to enrich the knowledge on various research tools, about understanding predatory journals etc.

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To organize a National/International Conference in the year 2023	Two days International Conference was organized 17th & 18th of March 2023
Implementation of new program structure in line with NEP 2020 criteria for the incoming batch 2022-24	The Programme structure was revised to include courses UHV-II and IKS, Skill enhancement courses in line with NEP 2020 guidelines.
Promotion of the Research Centre and enhancing research output	Three FDPs were conducted by Research Centre
Staff Development Program on Office Correspondence & Management for administrative staff	Workshop was conducted for administrative staff on MS Powerpoint in the month of June 2023
Infrastructure upgradation and campus beautification	Governing Council room and Director's cabin was renovated for upgraded facility.
Enhance Stakeholder Connect	MoU with Aqua Alloys Private Limited, Shinoli Maharashtra was executed as a part of industry connect. As a part of Institute Social Responsibility, blood donation camp, swachchta Abhiyaan, old newspaper donations were organised.

13.Was the AQAR placed before the statutory body?	Yes

• Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Council	07/11/2023

14.Was the institutional data submitted to AISHE ?	Yes

• Year

Year	Date of Submission
2023	13/01/2023

15.Multidisciplinary / interdisciplinary

The institute is committed to transform itself into a holistic multidisciplinary institution. To achieve the same, institute is aligning all the activities with NEP 2020 implementation guidelines. The institute is revamping program structure to integrate the recommendations. The institute would work with our group institutions to provide more options to bring a holistic and truly multidisciplinary approach. We do offer flexible and innovative curricula. Two-credit course on Universal Human Value (UHV), Indian Knowledge System, Yoga and Community Engagement, have been introduced. Apart from that professional electives on Information Technology, Entrepreneurship and Family Business are offered. The IMER has instituted Research Centre affiliated to Rani Channamma University to promote and enhance research.

16.Academic bank of credits (ABC):

As per the notification received from regulatory bodies like UGC and Affiliating University-Rani Channamma University, Belagavi the institution is registered on National Academic Depository (NAD) though DigiLocker-NAD platform. The institution's academic award data has been uploaded on DigiLocker-NAD. All the students have been advised to register with DigiLocker to access their awards. The institution has set up a NAD Cell and deputed Nodal officer. The institute periodically educate students on NAD and related facility. The institute refers rules and regulations of affiliating University for granting the degree or for any other regulatory requirement. For multiple entry and exit mechanism, we are awaiting affiliating university guidelines. The institute is working on the guidelines given by the university as far as Academic Bank of Credit is concerned.

17.Skill development:

Employability Skills Track I, II & III have been introduced in the new program structure to enhance the skills of the students for better employment opportunities. Student Internship Program, Community Engagement Project have

been integrated into the MBA Program for industry exposure and awareness about societal issues. The institution is providing Value-based education through the course on Universal Human Values to inculcate positivity amongst the learner. The institution is making an effort to ensure that students excel in the vocational course through Employability Skill Tracks. Institute-Industry-Interaction Series (III Series) are conducted regularly to provide awareness on employability skills and overcome gaps in both on campus and blended modes. The introduction of Employability Skills tracks will help the students to crack the initial stages of recruitment & make them confident to face the further process of recruitment. The Community Engagement Project introduced in a revised program structure will sensitize the students regarding the social issues and related welfare & wellbeing measures. The Student Internship program will enable the students to understand the industry expectations well in advance so that they can prepare themselves for future career in management or entrepreneurship.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Two Credit Course on IKS has been offered in the new program structure 2022-23 onwards. The institute organizes cultural events to promote Indian art, culture and traditions. The faculty members use vernacular language/local language in their class room teaching, wherever necessary, for the better understanding of the management concepts by the students. The faculty members who are teaching IKS Course are encouraged to undergo Seminars/Courses related to IKS offered on Swayam platform.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

MBA Program Structure of the institute has well defined Program Educational Objectives (PEOs), and Program Outcomes(POs). Course Outcomes (COs) have been developed for all the courses based on the syllabus content. To capture Outcome based Education (OBE), the Components of Continuous Internal Evaluation are being linked to POs and COs and levels of Blooms Taxonomy. Question papers are set as per defined level of learning through Blooms Taxonomy. New Program Structure has newly introduced courses to enhance employability. Lesson plans are prepared by faculty members containing the suitable pedagogy to ensure better learning.

20.Distance education/online education:

The institute will definitely consider the possibilities of offering vocational courses through ODL mode in due course as and when the clear guidelines are received from the parent university. The institute has internet facility audio-visual facilities, video room with studio set up for online classes. Value added courses through online mode (MOOC) via Swayam have been offered to students. The faculty mentors encourage students to enroll for suitable MOOC courses based on their specialization and career interest.

Extended Profile

1.Programme

1.1 Number of programmes offered during the year:	1

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 Total number of students during the year:	223

File Description	Documents
Institutional data in Prescribed format	View File

2.2 Number of outgoing / final year students during the year:	95

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 Number of students who appeared for the examinations conducted by the institution during the year:	95

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 Number of courses in all programmes during the year:	90

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 Number of full-time teachers during the year:	13

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3 Number of sanctioned posts for the year:	13

4.Institution

4.1	48

Number of seats earmarked for reserved categories as per GOI/State Government during the year:	
4.2 Total number of Classrooms and Seminar halls	9
4.3 Total number of computers on campus for academic purposes	214
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	102.28

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The institute's MBA Program Structure has been revised in the year 2022 to align it with NEP 2020 and AICTE guidelines.

The core committee in consultation with industry representatives and with the involvement of all faculty members developed the curricula that has relevance to the local, regional, national and global developmental needs. Appropriate Programme Outcomes (POs), and Course Outcomes (COs) have been developed, which aptly capture the learning outcome of the course contents. The Curricula so developed has been approved by statutory bodies formed as per the UGC guidelines for Autonomous Colleges namely, Board of Studies, Academic Council, and Governing Body. The institute develops its action plan through a participatory approach. The courses are allotted during the faculty meeting before the commencement of each semester based on their expertise and experience. Time Table is prepared and notified to all faculty members. The faculty members prepare the lesson plan for their respective courses. The faculty members make use of pedagogy such as Lectures, Assignments, Presentations, Live projects, Case study analyses, etc. for the effective implementation and delivery of the curriculum.

File Description	Documents
Upload additional information, if any	**View File**
Link for additional information	**https://www.klsimer.edu/course_structure.php**

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

1

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	**View File**
Details of syllabus revision during the year	**View File**
Any additional information	**No File Uploaded**

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

20

File Description	Documents
Curriculum / Syllabus of such courses	**View File**
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	**View File**
MoUs with relevant organizations for these courses, if any	**No File Uploaded**
Any additional information	**View File**

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

9

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**View File**
Any additional information	**No File Uploaded**
Institutional data in prescribed format (Data Template)	**View File**

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

1

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	**View File**
Any additional information	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**View File**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment, and Sustainability into the curriculum through the following courses:

(Offered for the batch 2020-22, 2021-23 as per Program Structure 2020 in 1st and 2nd Semester respectively)

1. Human Values and Professional Ethics (20FC004)

2. Social Entrepreneurship and Rural Immersion Project (SERI) (20SERI200)

(Offered for the batch 2022-24,as per Program Structure 2022- after revisionin 1st and 2nd Semester respectively

1. Fundamentals of Universal Human Values (22DSC103) (Offered for the batch 2022-24,as per Program Structure 2022 Onwards after revision)

2.Community Engagement Project (CEP) (22AEC200)

2. Indian Knowledge System (22DSC203)

Apart from these two courses, faculty members ensure to bring out the cross-cutting issues mentioned above in their respective Courses under General Management/HR/Marketing/Finance related courses, and conduct class discussions aptly through the courses taught through relevant illustrations and cases.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	**View File**
Any additional information	**No File Uploaded**

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

1

File Description	Documents
List of value-added courses	**View File**
Brochure or any other document relating to value-added courses	**No File Uploaded**
Any additional information	**View File**

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

103

File Description	Documents
List of students enrolled	**View File**
Any additional information	**No File Uploaded**

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

100

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	**View File**
Any additional information	**View File**

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	**A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	**https://www.klsimer.edu/stakeholders_Feedback22-23.php**
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	**View File**
Any additional information	**No File Uploaded**

1.4.2 - The feedback system of the Institution comprises the following	**A. Feedback collected, analysed and action taken made available on the website**

File Description	Documents
Provide URL for stakeholders' feedback report	**https://klsimer.edu/stakeholders_Feedback22-23.php**
Any additional information	**View File**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

120

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	**View File**

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Counselling is conducted by Admission Committee along with the Director. Information about the candidates is collected through admission forms. The institution conducts Orientation Programme which includes- Ice breaking session and interaction by experts on various aspects of management to familiarize the students. The institution identifies learning needs based on:

1. Observation by the individual faculty member in his/her respective classes and also through the conduct of class tests.
2. Interaction during the classroom teaching.
3. Improving problem-solving skills and analytical skills through solving case studies.
4. Initiatives taken by students in socially responsible activities also their stay on campus
5. Performance in curricular and co-curricular activities
6. Faculty interaction by students beyond classrooms
7. Discussions during mentoring sessions

The institution responds to the learning needs of advanced learners by involving students in live projects, getting enrolledin online certificate courses, guiding students to publish research articles in research journals, industry-institute interaction series, and encouraging students to lead and actively participate in various management fests, events and competitions.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.klsimer.edu/newsletter.php**

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
04/07/2022	223	13

File Description	Documents
Upload any additional information	**View File**

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

The Institute has a robust and versatile academic framework to enable holistic learning of the students. The institute has a diverse pedagogy comprising outbound training to enable experimental learning, involvement of students in research and consultancy projects undertaken by faculty to enable problemsolving methods, and involving students in management fests, extension activities, and community outreach programs to facilitate participative learning. In addition to the above-mentioned methods various other methods like case-based discussion, guest talks, workshops, webinars by eminent industrialists and scholars, and library assignments cultivate reading habits. Encouraging students' participation in sports and cultural activities is all-encompassed in the academic capsules offered to students.

File Description	Documents
Upload any additional information	**View File**
Link for additional Information	**https://www.klsimer.edu/news_and_events.php**

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The Institute has embraced ICT to be in the elite league of technology-enabled teaching-learning processes. With the influx of Gen Z into the academic system usage of ICT becomes indispensable. The institute has a fine composition of video-lecture capturing technology powered by Contineo for teaching learning interface, digital lab for hands-on experience. Video-based learning, Smart classroom, coupled with open digital resources make the learning atmosphere very interactive and contemporary. Every class has a Computer system with a Wi-Fi facility and a projector for effective teaching-learning.

Web page links related to Learning Management Systems are: Contineo:https://imer.contineo.in/webfiles/

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	**https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.1/4.1.1%20Infractructure%20with%20Director%20Sign..pdf**

Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

11

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	**View File**
Circulars with regard to assigning mentors to mentees	**View File**

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

At the very start of the academic year, the PGP Coordinator in consultation with faculty members and the Director prepares an academic calendar, which incorporates all the flagship events, academic activities like CIE, SEE, Cultural Activities, Extension activities, extra-curricular activities, value addition courses and the same is discussed and approved in IQAC. Faculty are informed to align their teaching plan with the academic calendar, which essentially will depict the dates of commencement and end of the semester.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	**View File**

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

13

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	**View File**
List of the faculty members authenticated by the Head of HEI	**View File**
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

6

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	**View File**
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

89

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	**View File**
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

19

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	**View File**
Any additional information	**View File**

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Our examination structure is classified into two parts namely Continuous Internal Evaluation (CIE) for 40 Marks & Semester End Examination (SEE). for 60 Marks. A mid-termExamination of 40 marks is conducted as a part of CIE and it is reduced to 10 Marks.

If one course is handled/taught by two faculty members for different divisions under such cases the faculty members will jointly set the question paper for mid-term. Course-wise question papers setters and answer script evaluators are appointed by exam section based on the approval of BOS. Once the examiners submit their question papers the manuscripts are subjected to scrutiny and post scrutiny the question papers are placed before BOE for approval. SEE examinations are conducted as per the academic calendar.Time table of the examination is informed to the students a fortnight in advance. A separate examination cell has been established for the smooth and successful conduct of Continuous Internal Evaluation (CIE) and semester-end examinations. Contineo Software Platform is deployed for generating results. This software will also assist in mapping the COs and POs. Evaluation

marks of CIE and SEE are uploaded on Contineo by the concerned evaluators/examiners post which results are generatedand announced to the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Institute offers Master of Business Administration (MBA) program. The current course Structure and Syllabus for Autonomous MBA Program has POs and COs embedded in it and the same is uploaded on the website and communicated to the teachers and students. All faculty members prepare lesson plan for the respective courses taught by them. The lesson plan contains learning objectives, session-wise breakup of the modules mentioned in the syllabus along with the pedagogy and the reference material. The assessment pattern is also mentioned in the lesson plan. The academic time table is prepared to accommodate the teaching sessions of all the courses pertaining to respective semester. The URL of Autonomous MBA Program and its course structure with curriculum document is as follows- http://klsimer.edu/course_structure.php

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	http://klsimer.edu/course_structure.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

As mentioned earlier in the section/metric 2.5.3 the institute has a Learning Management System (LMS), called Contineo in place, which measures the attainment of POs, PSOs, and COs through graphical output. Graphical output is a result of internal and external marksuploaded on Contineo by the faculty members. Question papers of CIE and SEE of all the courses will be framed according to the predefined COs, POs, Taxonomy level for each module, course and program. Each question in the question paper of CIE and SEE is tagged against the appropriate COs and POs to ensure that questions test, whether students have reached various levels of Blooms Taxonomy in teaching-learning process.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

94

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.klsimer.edu/student_satisfaction_survey.php

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

Karnatak Law Society, founded by eminent lawyers of Karnataka in 1939, has been rendering to yeoman service in the sphere of professional education in this part of the country. KLS IMER started its journey in 1991 and offers two years full time degree in Masters of Business Administration (MBA). It is an autonomous institute under Rani Channamma University Belagavi and is recognised by AICTE, New Delhi. KLS IMER is a recognised Research Centre for Phd program by RCU, Belagavi and it has been able to undertake various research assignments and consultancy projects from local and surrounding industries. We offer consultancy services to industries in the area of Finance, Marketing, IT and HR, Executive training, feasibility studies, development of prospective plans, project estimations and implementation, new product development etc.

Research scholars are working in progressive areas of research under respective guides of the KLS IMER Research Centre recognised by Rani Channamma University (RCU), Belagavi. In addition, Dr. Praveen Kulkarni is a recognised guide for VTU Belagavi. In the upcoming year, our research centre will be equipped with few more research guides which will help the objective to address the issues in diverse areas of research.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://klsimer.edu/research-centre.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0	

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0	

File Description	Documents
e-copies of the award letters of the teachers	No File Uploaded
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0	

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0	

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

0	

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	No File Uploaded
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0	

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

In recent years the Government of India has focussed its efforts to build a culture of innovation and entrepreneurship in the country to foster economic growth and address the issue of rising unemployment amongst the youth. KLS' IMER, has recognised its role as an important stakeholder in this effort and has worked over the years to create an ecosystem to nurture and promote innovation and entrepreneurship through a number of initiatives.

The Institute has established the Centre for Entrepreneurship Development (ED) with an intention to foster a culture of entrepreneurship among the students. The Centre also organizes seminars and workshops to promote entrepreneurship. The Centre also offers one-year Open Learning Diploma in Entrepreneurship and Management (OLDEM) in collaboration with Entrepreneurship Development Institute of India, Ahmedabad for selected students.

Institution has also initiated Institution's Innovation Council (IIC) cell under the directions given by NISP and organising skill enhancement, entrepreneurship enriching programs in the institution.

The Institutes Sandbox IMER Incubation Centre in collaboration with the well renowned Deshpande Startups promotes innovation and entrepreneurship among stake holders.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://klsimer.edu/Nisp.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

6	

File Description	Documents
Report of the events	**View File**
List of workshops/seminars conducted during the year	**View File**
Any additional information	**No File Uploaded**

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	**D. Any 1 of the above**

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	**View File**
Any additional information	**No File Uploaded**

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

0

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	**View File**
Any additional information	**No File Uploaded**

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

5

File Description	Documents
List of research papers by title, author, department, and year of publication	**View File**
Any additional information	**No File Uploaded**

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

2

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

7

File Description	Documents
Any additional information	**No File Uploaded**
Bibliometrics of the publications during the year	**View File**

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

4

File Description	Documents
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	**View File**
Any additional information	**No File Uploaded**

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	**View File**
List of consultants and revenue generated by them	**No File Uploaded**
Any additional information	**No File Uploaded**

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	**View File**

List of training programmes, teachers and staff trained for undertaking consultancy	**No File Uploaded**
List of facilities and staff available for undertaking consultancy	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

As an institute of higher learning IMER is aware that the seeds of change sown on its campus will grow and disperse afar. It recognizes the need for future business leaders to be socially responsible to succeed and as a leading business school in this part of the country, has strived to lead by example and evolved an effective approach to sensitise students to various social issues for their holistic development over the years. The institute promotes regular engagement of students, faculty and other staff with the neighbourhood community with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. Some of the key initiatives undertaken by the institute in the last seven years include blood donation camp. Our students, faculty and support staff actively participate in blood donation camps organised every year usually in association with a KLE blood bank . On an average around 30% of our total students, faculty and staff members donate blood every year in the camps.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.klsimer.edu/newsletter.php**

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	**View File**
e-copy of the award letters	**No File Uploaded**
Any additional information	**No File Uploaded**

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

8

File Description	Documents
Reports of the events organized	**View File**
Any additional information	**No File Uploaded**

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

602

File Description	Documents
Reports of the events	**View File**
Any additional information	**No File Uploaded**

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

1

File Description	Documents
Copies of documents highlighting collaboration	**View File**
Any additional information	**No File Uploaded**

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

4

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	**View File**
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	**View File**
Any additional information	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Adequate infrastructure and Physical Facilities

Infrastructure: The campus houses total 3 buildings which include the Main building, canteen and girls hostel. The housekeeping of the college premises has been outsourced through maintenance contract.

Classrooms and seminar hall: The institution possesses 08 spacious classrooms, 01 seminar hall and an over 200 capacity auditorium. They have sufficient fans, tube lights, AC facility and furniture. CCTV/IP cameras are installed in the campus and all the classrooms.

IT Infrastructure: The entire campus is WI-Fi Enabled, Connected by Local area Network with Fibre optics Backbone and has adequate number of computers for the use of students and Staff. Also, all the classrooms are enabled with the ICT facilities. The institute has full-fledged IT centre.

Transportation: The College has one bus and a Car. Routine maintenance of this vehicle is done in the college.

Electrical: The institute has Installed Roof Top Solar plant with 70KW. The maintenance of electrical equipment's and generator is regularly taken care by administrative department.

Library: Library has 3 separate servers for database and library management software. All the databases have been web-enabled and made available on the Institute's LAN through the Digital Library.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.1/4.1.1%20Infractructure%20with%20Director%20Sign..pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Gymnasium and Sports room: IMER has well-equipped gymnasium located at the basement, covering an area of 146 square Meter. The gymnasium has variety of hi-tech equipment. IMER gymnasium is open for free membership to students and staff, who are willing to take the Benefit of the facility. Girl students and staff have been provided with special batches. The Gymnasium is open between 6:00 am to 7.00 am and 4:00 pm to 7.00 pm. An Experienced and certified instructor is provided for formally training gymnasium members. Indoor games: Facilities for indoor games such as chess, carom, and table tennis are Available at basement. Outdoor games: Facility for playing Volleyball, Throw ball and Kabaddi is provided in the campus.

Ladies room: Ladies room is on the ground floor with 78Sqm. It is spacious, with sufficient natural lighting & ventilation. Girl students are provided with pigeon locks, Mirror, round tables and chairs. It has wash room attached to it.

Yoga and meditation:

Facility for Yoga and Meditation is available for boys and girls at second floor of the building. First Aid and Sick room is also available with all first aid facilities, in the basement.

File Description	Documents
Geotagged pictures	**View File**
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.1/4.1.2%20Physical%20facilities.compressed.pdf

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

9

File Description	Documents
Upload any additional information	**View File**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**View File**

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

26.55

File Description	Documents
Upload audited utilization statements	**View File**
Details of Expenditure, excluding salary, during the years	**View File**
Any additional information	**View File**

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

About Easylib Software [ILMS]:

This is the software installed during the year 2008 using for the Entire Automation System for our Institute Library which Includes Web OPAC, Student Login, Requisition, Acquisition, Cataloguing, Accessioning, Membership, Circulation, periodicals, SMS, Emails, Reports, Security, Set Up, and Website for the library. E-Resources Management etc. The new version i.e. Web 6.4a was installed in the year 2020 and runs on Cloud which is a fully integrated and state-of-the-art application for libraries. This software offers a full range of features on Web OPAC to search books, non-books, eBooks, PDFs, Question Papers, External Links, Journals, etc. Students can search, save favorites, check their holdings, reserve and renew books, maintain their own profiles, request books, and much more. Easylib has many pre-built detailed reports and over a dozen Statistical reports. Many reports have the ability to customize the selection criteria, fields to take a report, and chosen output format i.e. Text. HTML, Excel, and PDF formats, and the ability to customize many of those. Membership Module offers the ability to capture extensive details of your library members including custom fields, import the data, mass updates, and Statistics. Students can also do self-registration.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.2/1.pdf**

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	**View File**
Upload any additional information	**View File**

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

6.86

File Description	Documents
Audited statements of accounts	**View File**
Any additional information	**View File**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	**View File**

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

102

File Description	Documents
Upload details of library usage by teachers and students	**View File**
Any additional information	**View File**

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The entire campus is Wi-Fi enabled with a Local Area Network (LAN) supported by a Fiber optics backbone, providing a high-speed 150 Mbps leased line symmetric internet connection—an upgrade from the previous 60 Mbps. The LAN is configured with managed and semi-managed Giga Byte switches. There are 15 access points for full-fledged Wi-Fi connectivity.

Security is a priority, with a high-security firewall renewed annually and Seqrite Endpoint Security Enterprise Edition antivirus for 160 users, renewed every three years. Net-Protector antivirus is installed on individual laptops and systems. The campus is under constant surveillance with 2MP and 5MP IP cameras strategically placed indoors and outdoors, covering corridors, classrooms, labs, the library, exam centers, and other areas.

The institution follows a standardized policy for purchasing and maintaining IT equipment, detailed in the institutional procedure manual and available on the website. The budget for the year 2022-23 allocates 16.75 lacs for Computer Lab and Other equipment, emphasizing the commitment to technological advancement within a secure and monitored environment.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.klsimer.edu/img/IQAC/pdf/2023/naac/4.3/4.3.1%20IT%20Policy.pdf**

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
223	136

File Description	Documents
Upload any additional information	**View File**

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. ≥50 Mbps

File Description	Documents
Details of bandwidth available in the Institution	**View File**
Upload any additional information	**No File Uploaded**

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

D. Any one of the above

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.youtube.com/@KLSIMER1/videos**
List of facilities for e-content development (Data Template)	**View File**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

15.92	
File Description	Documents
Audited statements of accounts	**View File**
Upload any additional information	**View File**

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

Physical Infrastructure

To maintain the Physical Infrastructure including the main building, Garden, Electrification, Civil work and solar plant a committee is constituted. Daily maintenance of infrastructure is carried out on day to day basis by housekeeping staff. We have been outsourcing Annual Maintenance Contract to maintain the lift to OTIS Company. For maintenance of Generators, Air Conditioners, and EPABX systems, the institute contacts the service providers. In case of any electrical work, the concerned staff will contact the contractors from the list of Vendors. For the maintenance of Sports and Gym equipment's, the concerned staff coordinates the process to purchase, Maintain and repair the equipment's on the need basis.

Maintenance of Academic Facilities: IT equipment's such as computers, Printers, Projectors, Classrooms, Furniture's and other Sports equipment's are maintained in the institute. Library is using Library Management Software i.e. EasyLib for day to day transactions of the Reading materials for which we are paying maintenance charges annually. The stock verification of the equipment's is done once in the year by the concerned Department. Maintenance Policy and Procedures of Physical Infrastructure and Academic Facilities are mentioned in the Institutional Policies and Procedural Manual.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.4/4.4.2%20Process%20Chart%20signed%20for%20upload.pdf**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

13

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	**View File**
Upload any additional information	**View File**

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

131

File Description	Documents
Upload any additional information	**No File Uploaded**
Institutional data in prescribed format	**View File**

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	**C. Any 2 of the above**

File Description	Documents
Link to Institutional website	**https://www.klsimer.edu/news_and_events.php**
Details of capability development and schemes	**View File**
Any additional information	**View File**

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**View File**
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	**View File**

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees	**A. All of the above**

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	**View File**

Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**
Upload any additional information	**View File**

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

57

File Description	Documents
Self-attested list of students placed	**View File**
Upload any additional information	**View File**

5.2.2 - Number of outgoing students progressing to higher education

1

File Description	Documents
Upload supporting data for students/alumni	**View File**
Details of students who went for higher education	**View File**
Any additional information	**No File Uploaded**

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	**View File**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

1

File Description	Documents
e-copies of award letters and certificates	**View File**
Any additional information	**No File Uploaded**

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

KLS IMER firmly believes in active participation of students in all the activities. We have IMER Students Management Forum(IMF), a student representative's group from each class where we elect eight student representatives from each batch. This group of student actively represents the students of KLS IMER and participates and involves other students in the activities like co- curricular, extracurricular and placement activates. In the current year students of IMER have participated in various activities like Lecture series on Innovation and entrepreneurship, organizing event on account of Azadika Amrit Mhostav, sports events, cultural events and also actively participated into the events organized by the Institution such as Foundation Day, National Festivals, Management Fests. KLS IMER involves our students in to majority of the activities to enhance the participative spirit and to promote experiential learning. Students actively take part into organizing Industrial tour at both National and International Levels. Students of IMER also show the keen interest in organizing the extension actives suck as Blood Donation, creating social awareness on burning issues, Swach Bharat Abhiyan and others.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	**Nil**

5.3.3 - Number of sports and cultural events / competitions organised by the institution

9

File Description	Documents
Report of the event	**View File**
List of sports and cultural events / competitions organised per year	**View File**
Upload any additional information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

KLS IMER Alumni Association, Hindwadi Belgaum got registered on 12th December 2022, under the Karnataka Societies Registration Act 17 of 1960 with Registration Number: DRBG/SOR/1564/2022-2023. Institute is actively pursuing to develop Alumni Chapters and motivate Alumni for financial contribution. Apart from that, Alumni engage in many academic endeavours of the institution like Guest Lectures, Student Internship Projects & assessments and placement support. Promote a mutually beneficial relationship between the Institute, and the alumni. Keep alumni connected to the KLS IMER through a comprehensive range of socializing programs such as reunions, sports day, etc.

File Description	Documents
Upload any additional information	**View File**

Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year	E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institute has developed a vision and mission statement after due deliberation among stakeholders. The vision statement is a statement of intent and how the institute wishes to be recognized in the future. It talks about creating an inclusive ecosystem for professional excellence.

The mission statements give clarity about the ways the institute is intending to facilitate to realize the vision of the institute. Five mission statements cover various aspects of the institution such as teaching-learning environment, research culture, industry association, and student development.

Thevision and Mission statements of the institutes are approved by the Governing Council of the institute.

Vision

Be a globally recognized B-School for professional excellence by creating an inclusive ecosystem for our stakeholders to engage with businesses and society.

Mission

1. Facilitate contextual management education by providing a conducive environment for learning and industry relevant skill training.

2. Nurture research culture which addresses business and social concerns to provide suitable remedial measures.

3. Promote institute-industry interface and alumni connect on a continual basis

4. Enhance employability skills relevant to industry needs and attributes which are highly valued by employers

5.Offering value added courses backed by experiential learning to develop entrepreneurs, intrapreneurs and critical thinkers

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://klsimer.edu/vision_mission.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Director is being the Head of the institution plays a crucial role in managing the administrative as well as academic activities at KLS IMER and providing necessary directions and guidance for the current course of action and future challenges.

Leadership at KLS IMER is well defined and things are executed through various bodies and committees. The Karnataka Law Society is at the apex. The governing council for the institute is entrusted with the power to create the road map for the institute.

The governing council looks after the strategic-level issues. There is an Academic Council which is a principal academic body adhering to the provisions of the rules and bye-laws. The body is responsible for the maintenance of all academic activities of the Institute.

Faculty representatives also form part of this council. The Academic Council is the principal academic body of the Institute and is responsible for the maintenance of standards of teaching, approval of syllabus, research activities, and examinations within the Institute.

Faculty meetings are a regular affair at the institute. Key issues regarding system development, implementation, and improvement are taken by various committees under the guidance of the director and with the approval of the governing council.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.4/4.4.2%20Process%20Chart%20signed%20for%20upload.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Strategic Plan/ Perspective Plan

The Institute prepared the perspective plan in consultation with the stakeholders in 2018 for 5 years. The plan included an application for autonomous status, syllabus review, and apply for new courses.

As per the plan, the institute applied for Autonomous Status (under affiliated university approved by UGC) in the year 2019. The institute was granted autonomous status by UGC in December 2019 for 10 years.

Recently, the institute revamped the whole program structure to inline with the New Education Policy (NEP). This year the institute incorporated Indian Knowledge System and Universal Human Values as part of alignment with NEP. The institute is continuously working on the strategies to abreast with current challenges in management education.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.klsimer.edu/course_structure.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The Institute has a robust organizational structure, clearly defined responsibilities and authorities at all levels. The highest decision-making body of the institute is Karnatak Law Society's Board of Management.

The Governing Council of the institute is the executive body for strategic decisions related to the institute's development & excellence. The institute is headed by an eminent scholar as the Director. IQAC cell is responsible for continuous quality improvement headed by the IQAC coordinator. The organization has full-time teaching faculty members, who are responsible for academic planning and execution. The institute is equipped with an excellent library and a fully equipped computer lab.

The non-teaching staff is headed by the office superintendent. The institute has a fully functional examination department headed by the Controller of Examination.

The institute has functional statutory bodies such as Governing Board, the Academic Council, the Board of studies, and the Finance committee. The Governing Board comprising of the Governing Council members, the UGC nominee, the affiliating university nominee, and external members from academics and industry.

The academic council is responsible for the approval of the academic program structure, rules, regulations, and allied activities. The Board of studies of the institute guides the academic content and activities

File Description	Documents
Paste link to Organogram on the institution webpage	https://www.klsimer.edu/img/IQAC/pdf/2022/naac/4.4/4.4.2%20Process%20Chart%20signed%20for%20upload.pdf
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.klsimer.edu/img/2023/governing_body/Governing%20body.pdf, https://www.klsimer.edu/img/2023/academic_concil/Academic%20Council.pdf, https://www.klsimer.edu/board_studies.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The Staff welfare schemes implemented at KLS IMER, Belagavi are explained as follows.

Teaching Staff

1.EPF

2.Gratuity

3.Special Leaves for Professional/Career Development

4.Maternity Leave

5.Concession in fee for the employees' children upon admission in KLS institutions

6.Canteen Facility

Non-Teaching Staff

1.EPF

2.Gratuity

3.Leave Encashment Benefits

4.Concession in fee for the employees' children upon admission to KLS institution

5.Maternity Leave

6.Uniforms for menial staff

7. ESI Membership

8.Canteen Facility

9.This year we have sent non-teaching staff to industrial visit so they would also learn about management education

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

6

File Description	Documents
Upload any additional information	**View File**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**View File**

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	**View File**
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

15

File Description	Documents
Summary of the IQAC report	**View File**
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	**View File**
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal and External Audit

The external auditor, CA R Natarajan for the year 2022-23, who is appointed by the Board of Management conducted an audit on 2.09.2023 and provided suggestions to take corrective and preventive action.

Internal audit done by Prof. Shrirang Deshpande and Prof. Sumanth Desai.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	**View File**
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Mobilization of Funds and optimal utilization of resources

The major source of revenue for the institute is fees collected for the program from the students. The institute undertakes the annual budgeting exercise to plan the expenditure (both capital and revenue expenditure). The budget takes into account the various requirements and work to be taken up in the next financial year and plans the expenditure accordingly. The budget is prepared by the Administrative department under the guidance of the Director of the institute and is then presented to the Governing Council for approval. Their institute undertakes internal and external financial audits at the end of the financial year.

These funds will be judiciously spent on both recurring and non-recurring expenses with special focus on infrastructure development and academic activities like FDP, Workshops, Conferences, etc.

Special committees and an administrative body are responsible for decision-making on the most important financial matters, which promotes transparency and accountability. A procurement process initiated by careful committees

ensures optimal utilization of resources, from equipment to maintenance.

File Description	Documents
Upload any additional information	**View File**
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC has suggested the faculty members to organise and attend Conferences (National and International level) , Workshops, FDPs that enhances the teaching and learning quality. The IQAC has recommended the improvements in the examination processes, which has reflected in the revised program structure. IQAC discusses the student results and encourages faculty members to bring improvement in the student performances. The IQAC also looks into stakeholder feedbacks for recommending necessary actions through Governing Council.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.klsimer.edu/img/IQAC/pdf/IQAC%20Minutes%202022-23%20(1).pdf#toolbar=0

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

IQAC members review the teaching-learning process, administrative processes and learning outcomes at periodic intervals during regular IQAC meetings.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.klsimer.edu/img/IQAC/pdf/IQAC%20Minutes%202022-23%20(1).pdf#toolbar=0

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)	B. Any 3 of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	No File Uploaded
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	**View File**

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

We, at KLS Institute of Management Education and Research, Hindwadi, Belgaum hold gender equity in the highest priority with respect to number of Employees (Teaching-Non Teaching) /Students/IQAC Committee members etc. The Gender Equity is maintained at all times in all proceedings of the Institute by conducting specific programs/events/lectures are planned throughout the year for Employees/Students for gender sensitization.

Institutional Initiatives:

1. Sensitizing staff in workplace to set the standard for respectful behaviour at work.
2. Conducting Mentor-Mentee meetings for all students to ascertain healthy atmosphere.
3. Social media usage sensitization for all students through relevant programmes.
4. Ensure unbiased teaching &learning activities for all students.
5. Provide equitable platforms in sports, cultural, literary & training programs to all them students to exhibit their talents and skill
6. The Institute has CCTV cameras and security guards stationed 24x7 at the institute to monitor safety and assist women in terms of their safety and security requirements
7. The institute has Counselling facility with a counselor visiting the institute periodically to assist and help those who require help with any issues that they are facing.
8. The institute has hygienic and well maintained common rooms and toilets for female students and faculty members

Observance of International Day for Elimination of Violence Against Women on 25th November 2022 organized by Internal Complaints Committee (ICC)

File Description	Documents
Upload any additional information	**View File**
Paste link for additional Information	https://www.klsimer.edu/img/IQAC/pdf/2023/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	B. Any 3 of the above

File Description	Documents
Geotagged Photographs	**View File**
Any other relevant information	**View File**

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

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Solid Waste management:

In the existing system all the solid waste is properly collected from various places in the plastic garbage drums.
The appointed staff regularly check and manage the waste collection.

Waste bins have been provided in each classroom, staff rooms, office, administration facility and computer labs.
The waste collected is disposed by giving it to the garbage collection van of the city corporation.

E-waste management

The obsolete computers are either donated to the sister institutions (schools) or the e-waste are auctioned to
authorized recyclers. The computers which have become old are repaired and sold to faculty and staff of the
institute at very discounted prices.

Efforts for carbon neutrality

Entire communication in the campus across all stakeholders is electronic, some of the platforms used for
communication are official WhatsApp groups, emails, contineo (campus management system), oust etc.

Verme compost unit

The bio waste is converted to manure with the help of Verme compost unit, the unit is maintained on a regular
basis

Web link: https://klsimer.edu/7.1.3.php
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File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geotagged photographs of the facilities	**View File**
Any other relevant information	**View File**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	**C. Any 2 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	**View File**
Any other relevant information	**View File**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	**C. Any 2 of the above**

File Description	Documents
Geotagged photos / videos of the facilities	**View File**
Various policy documents / decisions circulated for implementation	**No File Uploaded**
Any other relevant documents	**No File Uploaded**

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following: 1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**A. Any 4 or all of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**View File**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.	**D. Any 1of the above**

File Description	Documents
Geotagged photographs / videos of facilities	**View File**
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Institute provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. We promote an inclusive environment by conducting programs and events to promote cultural and regional harmony.

1. On 7th July 2022 Vanamahostavawas conducted

2. Institute partnered in the event along with Indian Army from JL Wing and Commando Wing and Green Saviours Association to create "Amrutvan" a unique Forest Garden at the Commando Training Area, Belagavi on 15th August 2022

3. Tree Plantation Drive- Students and staff joined the Green Saviours team for planting 250 trees at a farm at Macche on 14th September 2022

4. On 20th September students and staff members visited Akshay Patra Foundation, Hubballi & Tibetan Monastery, Mundgod

5. On 9th Oct Maharishi Valmiki Jayantiwas celebrated

6. On 12th January 2023 Swami Vivekananda Jayantiwas celebrated

7. On 30th March 2023 a session on Effortless weight loss and prevention of Diabetes was conducted

8. On 14th April 2023 Dr B R Ambedkar Jayantiwas celebrated

9. On 3rd June 2023 World Bicycle Daywas celebrated

10. On 5th June 2023 World Environment Daywas celebrated

11. On 21st JuneInternational Yoga Day was celebrated

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**View File**

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Being a citizen of India, some of the moral responsibilities and duties mentioned in the constitution are: We must respect the National Flag and National Anthem, obey the laws of our country, protect the power, unity and integrity of the country, safeguard public property, pay our taxes with honesty promptly, protect and preserve cultural heritage sites, protect, preserve and improve the natural environment, we must guard the country and maintain the spirit of a common brotherhood, we must respect, value and follow all the noble ideals used in the national struggle for freedom, etc. Inclusion of such commitments to the Constitution is important for the progress, peace, and prosperity of the country.

Institutional Initiatives

1. Celebration of "National Sports Day" at IMER 29th August 2022
2. Voter Awareness Program in association with Marvelous BGM on 05th April 2023
3. Blood Donation Camp at IMER 25th Feb, 2023
4. Celebration of Kargil Vijay Diwas on 26th July 2023.

Donation of Old Newspaper and Magazine to Vidhya Aadhar Project on 28th March 2023

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	**View File**
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of Ethics - policy document	**View File**
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	**View File**
Any other relevant information	**View File**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

https://www.klsimer.edu/img/IQAC/pdf/2023/7.1.11.pdf

File Description	Documents

Annual report of the celebrations and commemorative events for during the year	**View File**
Geotagged photographs of some of the events	**View File**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

`https://www.klsimer.edu/img/IQAC/pdf/2023/7.2.1.pdf`

File Description	Documents
Best practices in the Institutional website	**https://www.klsimer.edu/img/IQAC/pdf/2023/7.2.1.pdf**
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

The institution has a set upIncubation Centre in association withDeshpande Startups, Hubballi, to support, promote and foster new start-ups in Belagavi region. The same encompasses the institute'svision criteria of excelling in Industry institute interface.

1. Success of Sandbox Start-ups

Adis Technologies Pvt Ltd is a startup at Sand Box. An agri-tech company combines extension and technology to provide service support to the farmers by managing their animal records like Pedigree records, health records and providing breeding assistance to improve their cattle breeds.

Awards Received:

Winners of Animal Husbandry Startup Grand Challenge in Breed improvement - Had a mentorship to technical evaluation of technology in 2020.

Winners of BIG BIRAC 17th call (Biotechnology Ignition Grant (BIG) Scheme is grant-in-aid funding to support startups in the field of Biotechnology) 2021- Through C - Camp Bangalore mentor partner

Samriddhi IVRI Winners 2022

KLSIMER awarded Mr. Sujeet Hukkerikar, CEO, Adis Technologies Pvt Ltd as emerging entrepreneur of the year 2022.

https://klsimer.edu/foundation-day.php

File Description	Documents
Appropriate link in the institutional website	**https://www.klsimer.edu/institutional_distinctiveness.php**
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

Plan of action for the next academic year 2023-24 are as follows:

o Formulation of Ethics Committee o Conduct Alumni Meet in the month of November 2023 o Conduct Sports Meet-Spirit 2023 o To start Certificate Courses in the area of Finance and DataAnalysis o To sign MoU with industry to enhance Institute-Industry-Interphase o To enhance IT Infrastructure o To organise HR-CONNECT event to build association with localindustries o To carryout Green Audit as per NAAC guidelines o To conduct Management Fest for students o Organize an International/National Conference on contemporarytheme/s in Business Management o Expedite the preparation towards NAAC 2nd Cycle

Apart from the above, the institute will always be open for new opportunities to excel in all areas of academic and administrative endeavours in the next academic year.